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**COMMUNITY PLANNING PARTNERSHIP  
MANAGEMENT COMMITTEE MEETING**

1 December 2004

A meeting of the **CPP MANAGEMENT COMMITTEE** will be held in the **DUNSTAFFNAGE MARINE LABORATORY, DUNBEG (BETWEEN OBAN AND CONNEL)** on **WEDNESDAY, 8 DECEMBER 2004** at **10:30 AM**.

*Tea/Coffee will be available from 10.00am*

**AGENDA**

10.30 – 10.35

**1. WELCOME/APOLOGIES**

10.35 – 10.40

**2. MINUTES OF MEETINGS**

- (a) Management Committee Meeting 13 October 2004 (Andrew Campbell)  
(Pages 1 - 4)
- (b) Matters Arising (Andrew Campbell)
- (c) Community Planning Partnership 5 November 2004 (Andrew Campbell)  
(Pages 5 - 8)

10.40 - 11.10

**3. PARTNERSHIP MATTERS**

- (a) Involvement of New Partners
  - Citizens' Advice Bureau (Lolita Lavery)
  - Involvement of the Argyll and Bute Advice Network (Brian Barker)(Pages 9 - 10)
- (b) Community Representation on the Partnership (Lolita Lavery) (Pages 11 - 12)
- E1** (c) Proposed CPP 2005/06 Budget (Lolita Lavery) (Pages 13 - 16)

11.10 – 12.15

**4. PROGRESSING PRIORITIES**

- (a) Progress with CPP Priorities (Theme Group Leaders) (Pages 17 - 20)
- (b) Preparations for the CPP Review Day (Lolita Lavery) (Pages 21 - 22)
- (c) Citizens' Panel Questionnaire (Dave Jones)
- (d) Draft CPP Communications Plan (Lynda Syed) (Pages 23 - 24)
- (e) Regeneration Outcome Agreement (Muriel Kupris) (Pages 25 - 30)
- (f) Contact Centres/Sharing of Resources/Capital Projects (Inspector Stevie Boyle)

12.15 – 12.20

## **5. CLOSURE**

(a) AOCB

(b) Schedule of Meetings for 2005:

- Wednesday 9 February
- Wednesday 20 April
- Wednesday 18 May (if needed for Review Day)
- Wednesday 15 June
- Wednesday 17 August
- Wednesday 12 October
- Wednesday 7 December

**E1 – This is a confidential item of business**

5 MINUTE COMFORT BREAK

## **DISCUSSIONS WITH DR ANDREW GOUDIE FROM THE SCOTTISH EXECUTIVE**

12.25 – 12.45

Setting the Scene: Presentation on the Profile of Argyll and Bute (Dave Jones)

12.45 – 13.30

General Discussion Focussing on:

- Argyll and Bute Profile and Implications for Service Delivery
- Barriers to Partnership Working
  - Boundary Issues
  - Scottish Executive Timescales (eg responses to bids/initiatives)
  - Sustainability of 3 Year Funding
- Community Planning at Local Level
- Implications of the Efficiency Review
- Audit Scotland's Community Planning Indicators
- Questions from Dr Goudie

13.30 – 14.30

**BUFFET LUNCH** (to be joined by Council Spokespersons/Directors)

14.30 – 15.30

**TOUR OF MARINE LABORATORY**

**MINUTES of MEETING of CPP MANAGEMENT COMMITTEE held in the SCOTTISH NATURAL HERITAGE'S OFFICES, KILMORY INDUSTRIAL ESTATE, LOCHGILPHEAD on WEDNESDAY 13 OCTOBER 2004**

**Present:**

Andrew Campbell (Chair)  
 Aileen Edwards, Scottish Enterprise Dunbartonshire  
 Janet Crook, Communities Scotland  
 Julian Hankinson, Association of Argyll and Bute Community Councils  
 Brian Barker, Argyll and Bute Council  
 Dave Jones, Argyll and Bute Council  
 Andrew Law, Argyll and Bute Council  
 Pat Logan, Argyll and Bute Volunteers Centre  
 Muriel Kupris, Argyll and Bute Council  
 Raymond Park, Strathclyde Police  
 Josephine Stojak, NHS Argyll and Clyde  
 Murdina McDonald, Argyll and the Islands Enterprise  
 Lolita Lavery, Community Planning Manager  
 Eddy Graham, IBP Strategy and Research

**Apologies:**

James McLellan, Argyll and Bute Council  
 Gavin Brown, NHS Argyll and Clyde  
 Neil Wallace, Strathclyde Police  
 Donald MacVicar, Argyll and Bute Council  
 David Dowie, Communities Scotland  
 Douglas Trigg, Association of Argyll & Bute Community Councils

Andrew Campbell welcomed everyone to the meeting and encouraged the new people to take an active part in discussions.

The Management Committee wished to pass on their good wishes to Neil Wallace who has been promoted to Inspector at Strathclyde Police, Oban.

**1. MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON 11 AUGUST 2004**

The minutes of the meeting held on 11 August 2004 were accepted as an accurate record.

**2. MINUTES OF COMMUNITY PLANNING PARTNERSHIP MEETING HELD ON 2 JULY 2004**

The minutes of the meeting of the Community Planning Partnership held on 2 July 2004 were noted.

**3. MATTERS ARISING**

**(a) Update on preparation of Regeneration Outcome Agreements.**

Muriel reported that guidance on the three-year Regeneration Outcome Agreements (ROAs) had been received and an initial draft must be submitted to Communities Scotland by 31 October 2004 and the final ROAs, for approval by Ministers, submitted by 20 December 2004. A small working group has been set up to prepare for the submission. It was noted that the ROAs would be based on the business plans of the SIPs and that most of the background work had already been done.

It was noted that a Community Regeneration Fund (CRF) had been established to bring improvements to Scotland's most deprived areas. It particularly focuses on the most deprived 15 per cent of areas (known as data zones) identified by the Scottish Index of Multiple Deprivation 2004. The CRF fund replaces the existing Social Inclusion Partnership (SIP) and the Better Neighbourhood Services Fund (BNSF) programmes. The CRF potential grant allocation for 2005/06 for Argyll and Bute was £986,000. The ROAs would provide a strategic and operational framework for delivery of the key objectives of the CRF.

The following points were noted:

- Soroba was not eligible and transitional funding would need to be put in place.

- Deprivation in Argyll and Bute was low compared to Scotland. However, deprivation was hidden as 20% of settlements in Argyll and Bute had fewer than six houses.

Andrew Campbell felt it would be useful if there was a layman's guide on ROAs, highlighting relevant issues for Argyll and Bute. It was also noted that we need to show what positive things are happening within our area.

### **(b) Feedback on "Closing the Opportunities Gap: The Rural Objective" Meeting**

Muriel attended the Advisory Group meeting and found it to be very valuable. The key issue was how to improve access in rural communities. Pat advised that the Timebank Initiative may assist in closing the opportunities gap. It was agreed that Brian or Muriel would attend the next meeting on 14 November 2004.

It was agreed that if we are going to make community planning work it should be driven by operational services and that we should be using the CPP forum to explore areas of commonality between partners. It was agreed that it would be useful if partners could provide details of their capital proposals over the next five/ten years so that linkages and co-location issues could be identified.

### **(c) Feedback on Progress with Drafting Strathclyde Passenger Transport Authorities Protocol for involvement in Community Planning Partnerships.**

Lolita reported that she had received no feedback and would follow up and report back to the next meeting.

## **4. CITIZENS' PANEL**

### **(a) Engaging Partners in developing a consultation programme for the Citizens' Panel**

Eddy Graham of IBP Strategy and Research gave a presentation on the Citizens' Panel process and provided details of feedback received from panel members. He advised that the Citizens' panel had been refreshed and that 335 new panel members had been recruited.

A discussion took place on what methods of consultation should be used, how the results should be disseminated and how to advise Panel members what action had been taken. It was agreed that:

- i) future questionnaires should have thematic unity and be specific and focused
- ii) all partners should obtain feedback from staff in their organisations regarding what questions would be useful to include in the questionnaires
- iii) it was important that the Citizens' Panel was given recognition for its valuable contribution
- iv) there should be a method of advising the Citizens' Panel what action had been taken as a result of the surveys

The Management Committee thanked Eddy for his presentation and was pleased with the more professional approach taken by his company.

### **(b) Citizens' Panel – Possible Integration with SIP People's Panel**

It was agreed to take cognisance of the views of the SIP People's Panel and test their views against the Community Planning Citizens' Panel.

### **(c) Issues for future Questionnaires**

The next questionnaire would be issued in January 2005. It was agreed that the consultants would issue a template with a broad outline theme and ask partners to suggest relevant questions/issues. The suggested theme "taking part in the community" would include questions on community safety, equality issues, health, volunteering and green issues. The consultants would advise on the structure of the questions to ensure that data collected was meaningful.

## **5. BUTE AND COWAL PILOT**

### **(a) Issues arising from experience so far**

Brian reported that the current model for the Bute and Cowal Pilot project was problematic as it was too bureaucratic, under-resourced and replicated structures already in place. Brian reported that Pauline Livingstone

had resigned from Argyll CVS due to the pressure imposed upon her regarding the pilot project. It was agreed that a letter of thanks would be sent to Pauline.

It was also agreed that the involvement of community reps at all levels of the CPP structure had not been implemented for various reasons and that there was perhaps merit in changing the basis of community representation to a scrutiny role. It was agreed that this would need to be discussed in further detail.

### **(b) Debate on the Way Forward**

The Management Committee noted the following action agreed by the Bute and Cowal Area Partnership.

- That due to the limited resources available no new Level 1 structures would be formed, but that existing structures such as Community Councils, Community Care Forums etc. be used in areas where gaps are identified.
- That Level 1 Support staff identify appropriate Community Reps to sit on the Area Partnership.
- That publicity is put on hold until the Area Partnership had something to promote.
- That the Community Reps be paid childcare, travel expenses, etc. from the CPP budget allocated for this purpose as no other funds were volunteered by partners. Should this budget be spent, partners would have to top-up the budget as part of their annual contributions.
- That George McKenzie and Lolita would meet with Level 1 support workers to discuss an appropriate way forward.

## **6. COMMUNITY PLANNING ISSUES**

### **a) Update on CPP Communications Plan/Information Sharing Protocol**

Andrew advised that he and Lolita had met with Lynda Syed, the Council's Communications Manager, where it was agreed that Lynda would prepare a revised paper on an appropriate way forward for the CPP Communication Strategy which would be tabled at the next meeting.

### **b) Update on Theme Group Leaders on Progress with New CPP Priorities**

#### Theme Group 1:

The Choose Life Action Plan would be discussed at the next Theme Group meeting on 18 October 2004.

Theme Group 2: The next meeting scheduled for 18 December would take the form of a facilitated workshop to discuss how the Theme Group could become the "operational arm" of the Local Economic Forums.

Theme Group 3: Only a few people attended the meeting in October which was proving to be problematic. The next meeting is scheduled for 21 October 2004.

### **c) Update on Audit Scotland's Draft Community Planning Indicators**

Andrew felt that the Audit Scotland's Draft Community Planning Indicators did not add value to community planning and some of them were inappropriate to rural areas. It was therefore agreed that a response would be sent to Audit Scotland outlining our concerns in this regard.

### **(d) Update on Meeting with Dr. Andrew Goudie**

Dr. Andrew Goudie, Head of Finance and Central Services at the Scottish Executive, was unable to attend the meeting but agreed to come along to the next Management Committee meeting on 8 December 2004.

The issues to be raised with Dr. Andrew Goudie would be discussed at the CPP meeting on 5 November and it was agreed that we should reinforce the difficulties facing Argyll and Bute.

### **(e) Draft CPP Agenda for 5 November**

It was agreed that the Choose Life Action Plan would be added to the Agenda.

## 7. A.O.C.B.

- (a) Volunteering Strategy: Pat circulated copies of the Volunteering Strategy for information.
- (b) Clinical Strategy: Josephine reported that that Clinical Strategy had been discussed in great detail with Argyll and Bute Council and that a paper was going to the Health Board for agreement on 8 November 2004. It was noted that the Strategy was within a financial context and that the year-end overspend would be in the region of £30 - £45 million.
- (c) Rural Partnership Fund: It was agreed that Brian and Lolita would be delegate to assess the applications once they are received.
- (d) Argyll CVS: Brian advised that Peter Minshall had been appointed as Chief Executive of Argyll CVS and would start on 4 November 2004.

## 8. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 8 December 2004.

**MINUTES of MEETING of ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP held in the COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD on FRIDAY 5 NOVEMBER 2004**

**Present:**

Councillor Allan Macaskill (Chair)  
Councillor Robin Banks  
James McLellan, Argyll & Bute Council  
Lolita Lavery, Community Planning Partnership  
Charlotte Lee, Chose Life Initiative  
Gavin Brown, NHS Argyll & Clyde  
Jim Clinton, Bute Community Links  
Josephine Stojak, NHS Argyll & Clyde  
Pat Logan, Argyll & Bute Volunteer Centre  
Alistair MacAlistair, Assoc. of Community Councils  
Mary MacGugan, Assoc. of Community Councils

Alasdair Oatts, Argyll & Bute Care & Repair  
Andrew Campbell, SNH  
Joan Inglis, AILLST  
Donald MacVicar, Argyll & Bute Council  
Peter Minshall, Argyll CVS  
Pauline Borland, Strathclyde Fire Brigade  
Carl Olivarius, Argyll & Bute Council  
Alan Milstead, AIE  
Alison Taylor, Citizens Advice Bureau  
Julian Hankinson, Assoc. of Community Councils

**Apologies:**

Moir Nelson, SEPA  
Bill Dalrymple, National Park Authority  
David Dowie, Communities Scotland  
Erik Jespersen, NHS Argyll & Clyde

Alan McDonald, Fyne Homes  
Lesley Campbell, National Park Authority  
Brian Barker, Argyll & Bute Council

**1. WELCOME**

Councillor Allan Macaskill welcomed everyone to the meeting and introduced Peter Minshall the new Chief Executive of Argyll CVS, Pat Logan of the Argyll & Bute Volunteer Centre, Alison Taylor of the Citizens' Advice Bureau, Alistair MacAlistair and Mary MacGugan of the Association of Community Councils and Charlotte Lee of the Chose Life Initiative who were attending their first meeting of the Community Planning Partnership

**2. MINUTES OF THE MEETING HELD ON 2 JULY 2004**

The Minutes were accepted as an accurate record of the meeting held on 2 July 2004.

**3. MATTERS ARISING**

Lolita Lavery reported that the recommendations of the National Community Planning Implementation Group, namely an annual high level summit, a network of sectoral and geographic community planning champions and a network of community planning practitioners would be discussed at the Highlands and Islands Convention on 8 November and that any actions forthcoming would be reported back at the next meeting.

Councillor Macaskill advised the meeting that Sergeant Neil Wallace had been promoted to the position of Inspector in the Oban office. He expressed his thanks to Neil for his role in the Community Planning Partnership and wished him well in his new post.

**4. KEY MANAGEMENT COMMITTEE RECOMMENDATIONS**

**(a) BUTE & COWAL PILOT: PROGRESS TO DATE AND WAY FORWARD**

Andrew Campbell advised that the Bute and Cowal Pilot was not progressing as anticipated as the Partnership had created a complicated structure which was causing confusion. Lessons had been learned and he asked the Partnership to endorse the following proposals:

- That in view of limited resources no new Level 1 structure be formed but that existing structures such as Community Councils, Community Care Forums, etc., be used in areas where gaps are identified (Dunoon outwith ADG, West Cowal etc.)
- That Level 1 Support Staff identify appropriate Community Representatives to sit on the Area Partnership (and that whilst they do this they participate in the Area Partnership meetings to facilitate communication)
- That publicity be put on hold until the Area Partnership has something concrete to promote. In the meantime, Level 1 Support Staff will be given a briefing sheet from which to work (to give them information to address common questions and to ensure that there is a consistent approach across all areas)

- That Community Representatives be paid childcare, travel expenses, etc. from the main CPP budget (Capacity Building heading has been created for this purpose). If this budget is spent, partners will have to top up the budget as part of their annual contributions.
- That George MacKenzie and Lolita Lavery meet with Level 1 Support Staff to discuss an appropriate way forward.

#### **(B) COMMUNITY REPRESENTATION ON THE COMMUNITY PLANNING PARTNERSHIP**

Andrew Campbell outlined some of the difficulties being faced in implementing the agreed target of 50% community representation at all levels of the new CPP structure and asked the Partnership to endorse the following approach:

- That the CPP change the basis of community representation from one that focuses on 50% representation to one that focuses on a designated scrutiny role for any community representative
- That the Management Committee be given responsibility to develop this further

It was, however, agreed that communities should still be at the heart of the community planning process and that a flexible approach be adopted for involving communities at the various levels of the CPP structure.

Lolita tabled a letter from Communities Scotland entitled "Support for Community Engagement in Community Regeneration: Community Voices Programme" which is a new fund aimed at helping people living in the most disadvantaged communities to influence and engage in the planning and delivery of services. It was noted that the resource allocation for Argyll and Bute Community Planning Partnership for the following three years would be:

2005/06	-	£60,000
2006/07	-	£53,000
2007/08	-	£53,000

This is a continuation of old money under a new name.

#### **(C) PARTNERSHIP COMMUNICATIONS PLAN**

Andrew Campbell advised that Lynda Syed, the Council's Communications Manager, would be tabling a paper on the Communications Plan at the next Management Committee meeting and that progress would be reported back to the next CPP meeting in March 2005. He also mentioned that the CPP's website was being redesigned and that the site should go "live" towards the end of the year.

#### **(D) DRAFT REGENERATION OUTCOME AGREEMENT**

Donald MacVicar outlined the content of the draft Regeneration Outcome Agreement which provides an outline of the overall approach that has been developed in relation to the implementation of the new Community Regeneration Fund. The Community Regeneration Fund replaces the existing Social Inclusion Partnership and Better Neighbourhood Services Fund and has been designed to bring improvements to the most deprived areas within Argyll and Bute. He advised that the final Regeneration Outcome Agreement had to be submitted to the Scottish Executive by mid December 2004 and that any comments on the draft should be submitted to him as soon as possible. The Partnership noted the planned expenditure over the next three year period.

### **5 COMMUNITY PLANNING ISSUES**

#### **(A) CITIZENS' PANEL CONSULTATION PROGRAMME**

Lolita advised that Eddy Graham from IBP Strategy and Research, the new consultancy firm appointed to oversee the Citizens' Panel, had given a presentation to the Management Committee on the Citizens' Panel process and had outlined some innovative ways in making optimum use of the Panel. It was agreed that Eddy would be invited to the next meeting of the Partnership in March 2005.

Lolita mentioned that the next questionnaire would be going out in January 2005. Suggested topics included Community Safety, Equality, Volunteering and Green Issues. Lolita advised that any other issues which partners wished to include should be submitted to her as soon as possible.



**(B) UPDATE ON NEW COMMUNITY PLANNING PARTNERSHIP PRIORITIES**Theme Group One

Gavin Brown advised that the last meeting of the Group had been very productive and that the Joint Health Improvement Plan had been signed off. He also mentioned that an event entitled "Health Improvement – Planning the Links" was to be held on 6 December 2004 and that invitations would shortly be issued to all Partners. The achievements of the Drivesafe and Chose Life campaigns were noted. Gavin advised that the Director for Public Health would be attending the next Theme Group meeting to speak on the Annual Public Health Report and it was hoped that as many of the partners as possible would be attending this meeting.

Theme Group Two

Alan Milstead advised that the Group had held a facilitated workshop on the 18<sup>th</sup> October to define the role, remit and future of the Group. Unfortunately no conclusions were reached and a small working group was asked to develop an appropriate way forward. The Group were, however, in discussions about the possible formation of a Construction College in Mid Argyll and the production of a CD to encourage inward migration to Argyll.

Theme Group Three

Donald MacVicar advised that the Group had met in mid October. Attendance was once again poor and an effort was being made to get more organisations represented. Donald mentioned that a Transport Co-ordinator had been appointed to take the recommendations of the Napier University Study forward and that the Cultural Strategy for Argyll and Bute would be issued at the end of November. The problems experienced in progressing the actions on renewable energy and energy conservation were also tabled.

**(C) ISSUES TO BE RAISED WITH DR. ANDREW GOUDIE FROM THE SCOTTISH EXECUTIVE**

Lolita mentioned that Dr Andrew Goudie, Head of the Scottish Executive's Finance and Central Services Department would be attending the next Management Committee meeting. It was agreed that the issues outlined by Lolita be raised with Dr Goudie and that feedback be given at the next Partnership meeting.

**(D) AUDIT SCOTLAND'S DRAFT COMMUNITY PLANNING INDICATORS**

Lolita briefly outlined Audit Scotland's proposed Community Planning indicators and advised that the Management Committee had submitted comments to Audit Scotland as they felt that the indicators were inappropriate to rural areas and did not add value to community planning.

James McLellan advised that Audit Scotland were in the process of auditing local authorities and that Argyll and Bute would be audited in 2005. The Community Planning Partnership would be audited as part of this process. He also advised that the Education Department would be audited at the beginning of December and that Community Planning Partners would be involved in this process along with parents, school boards and staff.

**(E) CHOOSE LIFE ACTION PLAN**

Charlotte Lee spoke to this report and advised that in 2002/03 there had been 17 suicides, 7 undetermined deaths and 149 incidents of recorded self harm in Argyll and Bute. It was noted that an action planning seminar had been held on 9<sup>th</sup> September in order to increase the awareness of "Choose Life", identify gaps and priorities for development as well as people willing to be involved in the implementation and review of the action plan. Two further seminars were planned for May 2005 and March 2006. The Partnership endorsed the Chose Life Action Plan which has to be submitted to the Scottish Executive by December 2004.

**(F) COMMUNITY PLANNING PARTNERSHIP REVIEW DAY**

Lolita mentioned that the second CPP Review Day would be held in the Corran Halls in Oban on Friday 10 June 2005. Ideas for topics or issues to be covered as well as possible keynote speakers should be submitted to Lolita prior to the Management Committee meeting in December.

**6. ANY OTHER PARTNERSHIP ISSUES**

Pat Logan advised that there would be a Seminar in Dunoon on Thursday 18 November 2004 on Time Banking. The Time Bank Co-ordinator for Scotland would be giving a presentation and an invitation would be sent to all Partners.

Alasdair Oatts gave a brief overview on the work of the Argyll and Bute Care and Repair programme.

**7. DATE OF NEXT MEETING: FRIDAY 4 MARCH 2005**

The next Community Planning Partnership meeting will be held at 11:00 on Friday 4 March 2005 in the Council Chambers, Kilmory, Lochgilphead.

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**INVOLVEMENT OF THE ARGYLL AND BUTE ADVICE NETWORK IN COMMUNITY PLANNING**

The Argyll and Bute Advice Network is the result of a year-long pilot partnership established by the Scottish Executive to address existing barriers and shortcomings in the provision of legal advice (advice relating to people's rights) and information with the aim of improving the quality and co-ordination of advice services across Scotland. Since completion of the various pilot partnerships across Scotland, the Scottish Executive has begun producing guidance on the establishment of Advice Networks and has sought information from Argyll and Bute on good practice as a result of the Argyll and Bute Advice Network Pilot.

Members of the Argyll and Bute Advice Network currently comprise:

- Argyll and Bute Council
- Bute Advice Centre
- Argyll and Bute Care & Repair
- Argyll and Bute Woman's Aid
- Fyne Homes
- MacArthur Stewart
- Argyll and Bute Citizens' Advice Bureau
- Argyll CVS
- Islay and Jura Advice Centre
- Mull and Iona Information Service
- NHS Argyll and Clyde (who also served as CPP representative)

Some of the benefits of the Advice Network include:

- Better joined up services for the end-user
- More flexible working practices to meet the needs of a diverse and hard-to-reach population
- Partners will have a better understanding of each agency's skills and knowledge to better enable them to refer cases appropriately and with confidence.

*The Management Committee is invited to discuss how the Advice Network can best link into the structure of the Community Planning Partnership.*

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## COMMUNITY REPRESENTATION ON THE CPP

At its Review Day in June 2003, the Community Planning Partnership agreed a revised structure to enable communities to be more pro-actively involved at all levels of the Community Planning process.

### Principles of the Revised CPP Structure

The following principles underpinned the new structure:

- Wider community involvement by aiming for 50% community participation at all levels
- Having an area as well as a thematic focus
- Use existing forums where possible (perhaps with wider remits)
- Abolish as many meetings as we create

Various issues and concerns were raised at the Review Day regarding the more general/practical aspects of the proposed new structure and more specifically regarding the proposed target of 50% community representation. It was agreed that although the target of 50% community representation at all levels of the proposed structure was commendable, it was felt that the target would be difficult to realise. Concern was expressed regarding the following aspects, namely:

- How the community representatives would be selected (elected or appointed)
- Whether they would be truly representative of the wider community or whether they would “be in it for their own self-interest”
- How one would ensure that “hard to reach” groups were fully represented and that dominance by “pressure groups” was avoided.

### Implementation of 50% Community Representation Target

While it is not disputed that the community should be at the heart of community planning and that communities should be involved at all levels of the revised CPP structure, achieving and implementing this target remains a challenge. The issues mentioned above as well as some of the more practical aspects such as doubling the size of meetings, etc. is cause for concern and has hampered progress in this regard.

The participation of communities in the delivery of services is, however, a prerequisite for good governance and essential for an effective Community Planning process. The community can participate in the process in the following ways:

- As “watchdogs” of organisations providing services (a “community conscience” or scrutiny role)
- As development partners (active participation)

A participatory Community Planning process allows communities to play both these roles and more specifically, it allows local communities and their representatives to have a say in shaping the future of their area. It serves to note that the 50% community representation target is not a pre-requisite to fulfil either of these roles.

In order to progress the matter, the CPP recommended the following course of action at its meeting on 5 November 2004, namely that the basis of community representation be changed from one that focuses on 50% representation to one that focuses on a designated scrutiny role for any community representative and that the Management Committee be given the responsibility for developing this further.

It was, however, agreed that the approach taken should be flexible enough to allow for different approaches to community engagement at the various levels of the revised CPP structure.

## Proposed Way Forward

In view of the above, the following is proposed:

- 1) That active community participation be sought at the Community Assembly (Review Day), Theme Group and Local (Bute & Cowal Pilot) levels of the revised CPP structure as a more “hands-on” approach to community involvement is deemed more appropriate at these levels.
- 2) That a scrutiny role be sought at the full Partnership and Management Committee levels of the revised CPP structure as a “community watchdog” approach to community involvement is deemed more appropriate at these levels.
- 3) That the number/percentage of community representatives on the various levels of the revised CPP structure be flexible to reflect the different approaches taken to involve communities.

## Recommendation

- 1) That the proposed way forward as outlined above be adopted for obtaining community representation on the various levels of the revised CPP structure.
- 2) That as a general principle, it be agreed that community representatives be sought from sectors that reflect the main priorities that the Community Planning Partnership is trying to address.
- 3) That each level of the revised CPP structure decides how best to involve the community in terms of the specific roles outlined above, and reports progress in identifying appropriate representatives at the next meeting.
- 4) That the Management Committee decides if additional community representatives are needed to fulfil the “scrutiny” role on the Management Committee and full Partnership, and if so, which sectors they should represent.

Lolita Lavery  
Community Planning Manager

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**PROGRESS WITH CPP PRIORITIES****PROGRESS UPDATE: FIRST THEME GROUP****PROMOTING HEALTH AND WELL-BEING**

The two most significant developments in the last twelve months for the Theme Group priorities were as follows:

- Under the Create Safer Communities priority, the DriveSafe initiative was launched in April 2004.
- Under the Improve Mental Health and Wellbeing priority, funding was secured for the Choose Life initiative. A co-ordinator has been appointed and an action plan drawn up. The Theme Group have drawn up a framework within which a Steering Group will take forward the work of Choose Life and, through the Theme Group, report to the Community Planning Partnership.

Other developments in this year included a conference on Poverty and Mental Health. The report is being finalised and an action plan will be drawn up from this. In addition a Food and Health Plan has been completed and circulated to all partners. Two actions in the Joint Health Improvement Plan, relating to Dialogue Youth and diversionary activities for young people and Get Real sexual health work, won awards in the COSLA Excellence Awards in June (first time ever in Argyll and Bute).

The Theme Group has also devoted efforts this year to revising the Joint Health Improvement Plan. The objective has been to make the document more accessible and understandable. The membership of the Theme Group has been reviewed e.g. the Group now includes a representative from Dialogue Youth and the Education Department. The Group is considering inviting a colleague from the Mental Health Services in Argyll & Bute to join it. An earlier idea of involving the Locality Leads on the Group has been revisited. This is to reflect the fact that the Theme Group sets the strategic framework for health improvement activity, leaving the local networks the responsibility and freedom to develop local action plans to implement these.

In the same week as the Management Committee, the Theme Group is organising a workshop. The purpose of this workshop is to publicise the range of information that is available to help inform the planning for health improvement through national data on constituency profiles and the report of the local Director of Public Health. The workshop also looks at the links to Regeneration Agreements and the imminent introduction of Community Health Partnerships in the NHS. This last development could prove particularly significant, as the Community Health Partnerships are to have a major role both in the Community Planning and Health Improvement.

A successful workshop was held in November where members of the Theme Group and others involved in health improvement activity heard about a performance measurement tool (LEAP), which could be used to monitor the activity set out the Joint Health Improvement Plan.

Gavin Brown  
NHS Argyll and Clyde  
Chair: Health & Well-Being Theme Group  
8 November 2004

## PROGRESS UPDATE: SECOND THEME GROUP

### IMPROVING OPPORTUNITIES FOR LEARNING, EMPLOYMENT AND SKILLS DEVELOPMENT

Theme Group Chairman's Report for December 2004

#### PROGRESS AGAINST ACTIONS

##### Construction Liaison

- Funding has now been received from Argyll and the Islands Enterprise (AIE) and Communities Scotland for training in Health and Safety, IT and Partnering (a procurement process).
- Progress is being made on formation of a joint venture company on Islay with support from local contractors. This will enable local contractors to compete for larger contacts on the island.
- Another current issue is the search for a site for the proposed Construction College.

##### Transport – Key Issues

- The AI LEF Transport Conference suggested an Island Consultative Group be set up. This option was explored but the costs were considered high by the LEF. It was considered that there were sufficient existing structures in place and Argyll and Bute Council (ABC) agreed to ensure that there was good island input to the transport strategy currently being prepared.
- The Argyll Air Service proposal to link the islands of Coll, Tiree and Colonsay with Oban and the Central Belt is progressing. The Scottish Executive request to look again at the airfield running costs has been carried out and the figures found to be robust. A meeting with Transport Minister, Nicol Stephen, was held on 29 November with George Lyon (MSP), and representatives of both AIE and ABC were in attendance.
- There is an emerging issue regarding strengthening the pier at Campbeltown as the tenders have come in at twice the estimated costs. The improved pier would facilitate the moving of larger turbines from the Vestas factory.

##### Promotional CD/Web site

This project is still in its conceptual stage. Support is being investigated for a CD to promote Argyll as a place in which to live and work. If this project goes ahead it will focus not only the quality of life but also the excellent education, health care and arts facilities which are important for individuals who may be considering relocation.

#### DEVELOPING THE GROUP ROLE AND RESPONSIBILITIES

Consideration has been given to the role of the group and its relationship to the LEF. While some progress has been made over the summer, resolution is still sought on whether a formal implementation partnership is required.

In order to progress matters, a facilitated Workshop was held in October to enable the Group to agree a structure.

The question was asked as to whether or not the Group should continue to exist or the function of the group covered by the LEF. No decision was forthcoming so it was agreed that a small Working Group should look at the outcomes from the Workshop and propose a way forward.

The work of this Working Group is encapsulated in the note below which will be discussed at the Theme Group meeting on 1 December 2004.

#### WAY FORWARD

1. Theme 2 group be dissolved
2. Meeting to 'weed out' action plan and redirect
  - a. To Theme 3
  - b. To LEF

This should be done within the guiding principles etc. agreed at workshop with Richard Scothorne (attached)

3. Recommendation that the membership of the LEF is more 'mobile' (i.e. including from membership of existing Theme 2 Group)
4. That:
  - a) During 'weeding out' exercise, any 'spin out' groups are recognised and further 'short-life groups' established *if required*
  - b) These groups should report as necessary to the LEF
  - c) Further short-life groups may be identified by LEF etc. or emerge 'organically' ( for good practice they should report to the LEF)
  - c) LEF to set up a 'reporting officer function'
5. That the CPP Management Committee receives reports on Theme 2 priorities from both Operational Groups (namely the SED and AIE Local Economic 'reporting officer function')
6. That AIE and SED LEF is consulted on this proposed change with the intention of implementing the changes, with any agreed revisions, as soon as practicable
7. Once agreed, all parties should be informed of the change and the date that the changes are due to take effect

Alan Milstead (Chair)  
Argyll and the Islands Enterprise  
30 November 2004

**PROGRESS UPDATE: THIRD THEME GROUP**

**SUSTAINING AND DEVELOPING OUR COMMUNITIES, CULTURE AND ENVIRONMENT**

**Priority 1: To provide adequate and affordable housing**

There are now four action points under this priority. The macro level action of developing and implementing the Local Housing Strategy is progressing well and the strategy document has received very positive feedback from Communities Scotland. A forum has now been set up to enable all the local housing associations to be regularly involved in the implementation of the strategy. The other three action points relate to more specific projects where work is slowly progressing, but on timescale.

**Priority 2: To address accessibility and transportation needs by making more flexible use of existing resources**

The first action point relates to better co-ordination of transportation within the area and a development worker has been in post for two months. She is now trying to put into place a programme of action for the next few years. The second action point relates to Oban Airport and work is ongoing in terms of the Council's corporate priority.

**Priority 3: To enhance the sense of community participation and community identity through capacity building and community regeneration initiatives**

This priority focuses on the development of the Regeneration Outcome Agreement and successful progress has been made. A full draft template for submission to the Executive in late December has now been prepared and extensive community engagement has taken place with a very positive partnership relationship between community representatives and officers involved in developing this initiative.

**Priority 4: To protect and enhance Argyll and Bute's rich environmental assets and diverse habitats and species**

The action points under this priority have been reviewed and there are now three clearly identified issues. Scottish Natural Heritage is the lead partner in regard to raising awareness and developing options for handling local environment information. Work is on target for April 2005. A grant scheme under new "special places" has been worked up and is planned for April 2006.

**Priority 5: To address waste management, renewable energy and energy conservation issues**

Due to staff changes in ALI Energy and with the project officer from the Council leaving post, there has been very limited review of work and this is an area where no progress has been made to date.

**Priority 6: To enhance Argyll and Bute's rich cultural heritage**

The action point here was to develop a Cultural Strategy for Argyll and Bute Council and a draft strategy will be presented to the Council's Senior Member Officer Group on 14th December.

Donald MacVicar  
Head of Community Regeneration, Argyll and Bute Council  
Chair: Theme Group 3

### PREPARATIONS FOR THE CPP REVIEW DAY

In June 2003 a Community Planning Review Day was held to:

- Report back on what we had jointly achieved and what we hoped to achieve
- Determine our strategic priorities for the forthcoming year
- Agree on a revised Partnership structure which involves communities more pro-actively at all levels in the Community Planning process

It has been agreed that a second CPP Review Day will be held in the Corran Halls in Oban on Friday 10 June 2005. In order to enable timely arrangements to be made, consideration needs to be given to the following aspects:

#### 1. Aim/objective of the day

It is suggested that the aim of the Review Day be to:

- Review current progress of the CPP in meeting its objectives
- Review/debate any topical issues
- Identify 3 key priorities to be taken forward by the Partnership

#### 2. List of Invitees

The following organisations were invited to the Review Day in 2003. It is proposed that representatives from these organisations be invited to attend again, although we need to be mindful of numbers.

- CPP Partners (Chairs, Board Member or CEO + 1 additional member)
- Council Spokespersons
- MP's & MSP's
- Key Representatives from other Strategic Partnerships
- Citizens' Panel Representation
- Youth Forum/Dialogue Youth Representation
- Voluntary Organisation Representation
- Community Council Representation
- Community Representation
- Representation from Local Economic Forums/Chambers of Commerce/Colleges
- Media

#### 3. Keynote Speaker

Colin Mair, newly appointed Chief Executive of the Improvement Service has been invited to deliver the keynote address.

#### 4. Decision on External Facilitator

The following facilitators have been suggested on the basis that they have previously undertaken work in Argyll and Bute. They have been approached to ascertain their availability and costs for the day.

- Allan Barr, Scottish Community Development Centre (undertaken work for the Social Inclusion Partnership)
- Richard Scothorne – Rocket Science (Undertaken work for Theme Group 2)
- Sandy Campbell (Facilitated the last Review Day)

5. Proposed Programme for the Day

- 10:00 – 10:10 Introduction, Welcome and Overview – Cllr Allan Macaskill and Andrew Campbell
- 10:10 – 10:15 Arrangements for the Day – Facilitator
- 10:15 – 10:30 Setting the Scene – Short Performance by the Young People of Argyll and Bute
- 10:30 – 11:00 Keynote Address – Colin Mair, Chief Executive, Improvement Service
- 11:00 – 11:15 Short Presentations (key facts) on Topical Issues Facing Argyll and Bute
- 11:15 – 11:30 Tea/Coffee
- 11:30 – 13:00 Facilitated Workshops

The aim of the workshops will be to discuss issues facing Argyll and Bute and then identify 3 top priorities that the CPP should take forward. Three options for the workshops have been proposed. The Management Committee is invited to decide on a preferred option.

Option 1: (People Based)

It is proposed that these workshops are based around the following groups of people:

- Workshop 1: Politicians/Board Members  
Workshop 2: Management/Organisational Members  
Workshop 3: Community Members

Option 2: (Area based)

It is proposed that these workshops are based on the Council's 4 administrative areas:

- Workshop 1. Oban, Lorn and the Isles  
Workshop 2: Mid Argyll, Kintyre and Islay  
Workshop 3. Bute and Cowal  
Workshop 4: Helensburgh and Lomond

Option 3: (Topic based)

It is proposed that we have 3 or 4 workshops based on specific topics pertinent to Argyll and Bute. Partners have been invited to submit topics for discussion. These will be assessed by the Working Group who will be finalising arrangements for the day.

- 13:00 – 14:00 Buffet Lunch
- 14:00 – 15:00 Feedback from Workshops
- 15:00 Close

6. Any other issues?

Are there any other issues that need to be considered/discussed at this stage?

7. Next Steps?

The following way forward is proposed:

- That a personal letter of invitation be sent out by Allan Macaskill in January 2005 to serve as an early notification of the event
- That a small Working Group comprising, Lolita Lavery, Brian Barker, Josephine Stojak, Andrew Campbell and Peter Minshall be formed to finalise arrangements for the Review Day
- That a progress report including draft programme be submitted to the next Management Committee meeting in February 2005

Lolita Lavery  
**Community Planning Manager**

**DRAFT****ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP  
COMMUNICATIONS PLAN****REPORT TO MANAGEMENT COMMITTEE 08 DECEMBER 2004****1. Summary**

- 1.1 Following a discussion by the Management Committee in June 2004, this paper proposes a series of actions in the shape of a Communications Plan (2004/05).

**2. Background**

- 2.1 In March 2004, the Argyll and Bute CPP Management Committee agreed to establish a Communications Working Group comprising of PR representatives from Argyll and Bute Council (Chair), SNH, AILLST Tourist Board, NHS Argyll and Clyde, Strathclyde Police, HIE and Communities Scotland.
- 2.2 The group produced a preliminary proposal for a communications strategy, which was discussed by the Management Committee at its meeting in June 2004.
- 2.3 The Committee felt that the scope of the proposed strategy was too broad and asked the Working Group to scale down its recommendations for further consideration.
- 2.4 Following a discussion between the Chair of the Management Committee and the Chair of the Communications Working Group, this paper has been prepared.

**3. Aims and Objectives**

- 3.1 The aims of the Communications Plan (2004/05) shall be:
- i. To raise the profile of the Community Planning Partnership, both internally and externally
  - ii. To improve opportunities to share information between partnership agencies

**4. Proposals****4.1 Partnership Agencies**

**Recommendation: That work be undertaken with partnerships agencies to ensure that the CPP is acknowledged in their publications and media relations.**

- i. The public profile and image of successful partnership working is gained mainly through the work of partnership agencies such as the Biodiversity Partnership, Marine Natura and ALI-Energy, each of which has its own identity.
- ii. The Council's Communications Team has, on request, provided ongoing support to most of these partnership agencies, including media awareness training for managers, media management, event management and publication advice.
- iii. To date there has been little or no recognition of the link between the ethos of partnership working, as represented by the CPP, and the outcome of partnership working.
- iv. The recommendation is based on recognising that link, strengthening it and publicly acknowledging it.

**4.2 Website**

**Recommendation: That the CPP website should "go live" in mid January 2005, properly contented and with reciprocal links through to partnership agency sites.**

**Recommendation: That the CPP should establish a Service Level Agreement with the Council's Communications Team to ensure timely updates.**

**Recommendation: That the site be publicised and promoted as a key information tool.**

- i. The website is an important tool for communicating to a variety of audiences, including partner agencies and groups/individuals working within them, the Scottish Executive, other CPPs and the general public. It can provide a platform for both sharing information and informing others. It has the potential for supporting two way communication through forums, surveys and e-mail.
- ii. The Council's New Media Officer has created a new CPP website on a dynamic content management system. In technical terms, it is ready to "go live", but needs additional content.
- iii. Many of the partnership agencies identified earlier have their own websites, linked to the Council site.

#### **4.3 Annual Report**

**Recommendation: That a "public facing" annual report be prepared to coincide with the CPP Review Day in June 2005.**

- i. An annual report should be prepared which focuses on the successful outcomes of individual projects, linked by an overview from the CPP
- ii. Further consideration needs to be given to its production and potential distribution

#### **4.4 Internal Communications**

**Recommendation: That, where partner agencies produce internal or staff publications, that the CPP should actively seek out opportunities for placing stories.**

- i. Many of the partner agencies within the CPP are major employers in Argyll and Bute, making their staff a key resource in awareness raising. The CPP Communications Working Group, in consultation with the CPP, are in a prime position to place stories. The DriveSafe campaign was a good example of this.



### REGENERATION OUTCOME AGREEMENT

The Community Regeneration Fund (CRF) was launched in July 2004 to help individuals and families escape poverty. The Scottish Executive hope that by replacing the Social Inclusion Partnership (SIP) and Better Neighbourhood Services Fund (BSNF) a more focused and targeted approach can be developed.

In August 2004 guidance was issued on the Regeneration Outcome Agreements (ROA), which must be approved by Communities Scotland in order for the funding allocation to be confirmed. The timetable for preparation and submission of the ROA is extremely tight, as noted below:

- Guidance issued: 12<sup>th</sup> August 2004
- Draft ROA submission date: 31<sup>st</sup> October 2004 (completed on time)
- Final ROA to be submitted by 20<sup>th</sup> December 2004

In order to assist Community Planning Partnerships prepare the 3-year ROA, Communities Scotland were allocated additional funding from the Regeneration Programme. This funding enabled the CPP to engage consultants, MCM Associates, to facilitate the production of the ROA. As this firm had undertaken extensive work in the development of the SIP business plans and was familiar with all of the Area Development Groups, they were ideally placed to undertake this work with maximum efficiency and speed.

The short timescale has obviously curtailed the extent of community consultation possible. However, as both the SIP business plans and the ROA are based on the national priorities of Closing the Opportunity Gap and, as widespread consultation helped form the business plans, we are confident that the ROA reflects the aspirations and needs of these communities.

The draft ROA has been considered and approved by:

- Area Development Groups (during October & November)
- CPP Third Theme Group (21<sup>st</sup> October 2004)
- SIP Strategic Board (28<sup>th</sup> October and 25<sup>th</sup> November 2004)
- Full CPP Partnership (5 November 2004)

We have received no feedback from Communities Scotland in relation to the draft ROA but understand informally that it complies with the requirements of the Guidance.

**It is recommended that the CPP Management Group endorse the process undertaken to produce the ROA within the required timescale and agree that work continues to complete and submit the final document to Communities Scotland by 20<sup>th</sup> December 2004.**

26<sup>th</sup> November 2004

Muriel Kupris

## REGENERATION OUTCOME AGREEMENT EXECUTIVE SUMMARY

### Introduction

1.1 The Regeneration Outcome Agreement (ROA) for Argyll and Bute provides an outline of the overall approach that has been developed in relation to the implementation of the new Community Regeneration Fund (CRF). The CRF replaces the existing Social Inclusion Partnership (SIP) and Better Neighbourhood Services Fund (BNSF), and has been designed to bring improvements to the most deprived areas and help individuals and families escape poverty.

1.2 The Regeneration Outcome Agreement builds on the progress that has been made within Argyll and Bute through the work of the SIP and the BNSF. The approach also draws on the lessons and experience gained through the operation of the previous programmes, and provides a strategic and operational framework for the implementation of the CRF over the three-year period 2005 – 2008.

1.3 The ROA has taken due cognisance of the guidance issued by Communities Scotland with regard to the requirement to ensure that the CRF is focussed on the most deprived 15% of areas within Argyll and Bute. A detailed analysis of local need has been undertaken and a framework developed for building on the regeneration activity that has been established within the area.

### Summary of Approach

1.4 The ROA builds on the work that has been undertaken over the last year within existing SIP areas that has focussed on the preparation of local development plans. This process has sought to improve the strategic integration of local regeneration activity with the National Priorities for Community Regeneration, the Closing the Gap Objectives and the Community Planning Partnership Priorities.

1.5 The development plan process has also focussed on ensuring the local activity becomes more outcome driven and is linked to the work of partner agencies. The ROA has also built on the experience of BNSF and the development of targeted programmes to address specific community needs.

### *Analysis of Need and Targeting*

1.6 A detailed analysis of local need has been undertaken and baseline information gathered in relation to local communities. Detailed consideration has been given to the analysis of deprivation through the Scottish Index of Multiple Deprivation 2004 (SIMD04). Based on this analysis and drawing on the guidance by Communities Scotland, it is proposed that the CRF should be focused on the worst 15% of areas as identified through the SIMD04 index. This would include:

- Campbeltown focussing on Dalintober/Milknowe
- Helensburgh focussing on Kirkmichael and Craigendoran
- Dunoon focussing on Ardenslate/West Milton and the Glebe
- Bute focussing on the area of Ballochgoy

1.7 These areas are broadly consistent with the previous SIP boundaries but have been extended in line with the post code areas covered by the SIMD areas. A detailed profile for each of the target areas has been prepared and is included as an appendix to the report. An outline of the areas to be covered and comparative population for Argyll and Bute is as follows:

Age Range	Argyll & Bute	Helensburgh		Campbeltown		Cowal		Bute	
		Pop.	% as whole of Argyll & Bute	Pop.	% as whole of Argyll & Bute	Pop.	% as whole of Argyll & Bute	Pop.	% as whole of Argyll & Bute
0 – 4	4,609	82	0.09	106	0.12	139	0.15	47	0.05
5 – 14	11,381	174	0.19	227	0.25	363	0.4	130	0.14
15 – 29	14,150	252	0.28	255	0.28	355	0.39	200	0.22
30 – 44	19,622	267	0.29	367	0.4	434	0.48	208	0.23
45 – 59	19,069	226	0.25	271	0.3	349	0.38	183	0.2
60 – 64	5,665	66	0.07	74	0.08	118	0.13	55	0.06
65 – 79	14,702	98	0.11	206	0.22	294	0.32	192	0.21
80+	2,108	21	0.02	83	0.09	112	0.12	68	0.07
<b>TOTAL</b>	<b>91,306</b>	<b>1,191</b>	<b>1.30</b>	<b>1,589</b>	<b>1.74</b>	<b>2,164</b>	<b>2.37</b>	<b>1,083</b>	<b>1.18</b>

Chart 1

Target Area Population as % of Argyll &amp; Bute as a Whole

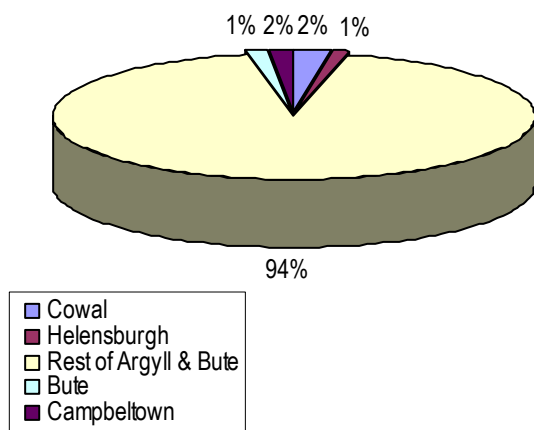
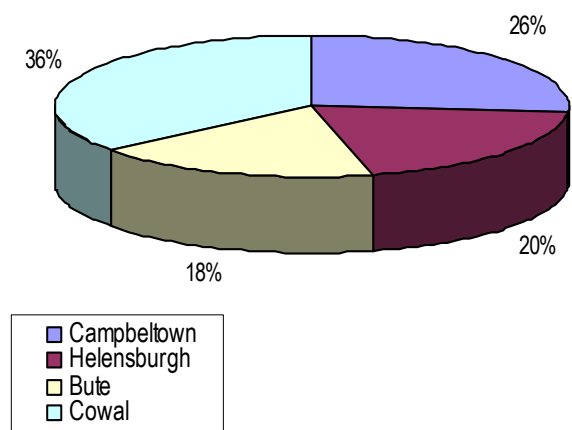


Chart 2

Target Areas - Population Breakdown



### Area Regeneration and Thematic Approach

1.8 The focus within the draft ROA is based on the following:

- ***Spatially Targeted Area Regeneration*** – Attention will continue to be focussed on those areas with the highest concentration of economic and social exclusion as outlined above. The approach will be based on supporting a comprehensive programme of community regeneration. This will include undertaking activity to address both the economic and social needs of the community and ensuring that opportunities are created for the most disadvantaged.
- ***Thematic Approach - Individuals and Families*** – It is also recognised that the problem of economic and social exclusion impacts on individuals and families who do not live in the designated areas. Activity over the next three years will also focus therefore, on the needs of excluded individuals and families that require support but who live out-with the designated area. Up to 20% of the CRF will be utilised to support this programme of activity.

### Target Groups

1.9 The analysis of local needs has also enabled the identification of key target groups that will be assisted through the local regeneration activity. These include:

- Economically inactive and people on low incomes
- Vulnerable families and children
- Young people
- Older people
- People with a drug and alcohol dependency

### Transitional Arrangements

1.10 The ROA sets out the proposed transitional arrangements including:

- Completion of BNSF – The ROA provides for the completion of the existing BNSF programme by March 2006. The BNSF programme during this period will be based on the priorities and outcomes identified within the agreed Local Outcome Agreement. The BNSF programme will be fully integrated as part of the ROA during the period 2006 to 2008.
- Area Based Regeneration – The targeting of future regeneration activity results in Soroba (an existing SIP area) being excluded from the CRF funding. It is proposed therefore that transitional funding arrangements will be established for 2005/2006 to provide an opportunity to consolidate and protect the investment through the previous programme. It is anticipated that this arrangement will also provide an opportunity for partner agencies to consider how to sustain future activity within this area as appropriate.

### Resource Allocation

1.11 A initial resource plan has been prepared that is outlined in section 6 of the draft ROA. This includes arrangements to carry forward and phase CRF expenditure over the three years. Detailed programmes of activity and resource requirements, including contributions from partner agencies, will be prepared as part of the final ROA.

### Budget Allocation

	2004/05	2005/06	2006/07	2007/08
<b>Income (SIP &amp; BNSF)</b>	£3,474,899	£ 986,000	£740,000	£650,000
<b>+ C/Fwd from previous year</b>		£1,734,675	£540,000	£315,000
<b>- Expenditure</b>	£1,739,224	£2,180,675	£965,000	£965,000
<b>C/Fwd to following year</b>	£1,734,675	£ 540,00	£315,000	£0

### CRF Expenditure

<b>Summary of planned CRF expenditure 2005/06 to 2007/08</b>			
<b>National Priority</b>	<b>Planned CRF spend 2005/06</b>	<b>Planned CRF spend 2006/07</b>	<b>Planned CRF spend 2007/08</b>
Building strong, safe and attractive communities	£ 19,620	£ 19,620	£ 19,620
Getting people back into work	£ 94,680	£ 94,680	£ 94,680
Improving Health	£ 88,320	£488,720	£488,720
Raising educational attainment	£0	£0	£0
Engaging young people	£0	£0	£0
<b>Sub-total</b>	<b>£260,320</b>	<b>£603,200</b>	<b>£603,200</b>
Supporting community engagement	£ 97,380	£ 97,380	£ 97,380
Transitional Support	£ 52,300	£0	£0
Core support and monitoring and evaluation	£93,7000	£244,600	£244,600
<b>TOTAL</b>	<b>£446,000</b>	<b>£965,000</b>	<b>£965,000</b>

***Community Engagement***

1.12 Provision is made within the ROA to build on the progress that has been made to involve local people in the regeneration process. Future activity will also be based on the guidance for community engagement, and will be designed to ensure that the community is able to play a full and active part in the planning and delivery of local services.

1.13 In terms of structures, it proposed that community involvement will continue to be through the Area Development Groups that have been established within each area. The Strategic Management Group will also continue to operate with representation drawn from the local ADG's. Provision is made within the ROA for support to continue to be provided to community representatives. It is also proposed that investment is made in relation to activities designed to widen the existing levels of participation and encourage a greater level community engagement.

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